**Presque Isle County Road Commission**

**Minutes**

**April 6, 2022**

The regular meeting of the Board of Road Commissioners for Presque Isle County was held at the Road Commission office at 657 South Bradley, Rogers City, Michigan. Chairman Ronald Bischer called the meeting to order at 8:30 a.m.

**Board Members Present:** Ronald Bischer, Norman Quaine

**Excused:**  Thomas Catalano

**Also Present**: Supt./Mgr David Kowalski, Clerk Anne Wirgau

**Visitors:** John Chappa, Presque Isle County Commissioner

***Minutes:***

A motion was made by Quaine (Bischer) to approve minutes from March 16, 2022 regular meeting as presented.

Ayes: All

***Accounts Payable:***

Motion by Quaine (Bischer) to approve the April 6, 2022 accounts payable in the amount of $340,322.37.

Ayes: Quaine, Bischer

***Supt./Mgr Report:***

* Foremen are lining up projects for a mini excavator. The Supt./Mgr will plan on renting one again, or should we look into a possible purchase? Discussion was held, Supt./Mgr will get a purchase price from Michigan MiDeal.
* Rogers Township is willing to do both Wenzel Highway and 646 Highway with the Road Commission allowing a three-year payment plan.
* The Broce broom tractor has been delivered and has been fitted out with a 2-way radio. The warranty began April 1, 2022 as we had requested.
* Supt./Mgr shared a plat photo and actual photos of the Badgero property on W. 634 Highway off Canada Creek Road. We turn around 175 feet before the end of the right of way. Badgero is asking if they can post the last 175 feet as it goes through their property to the river. They own both sides and have been having an issue with citizens leaving garbage on the river banks. Discussion was held.
* The office has been getting some applications for summer help. Should the starting hourly wage be reviewed? Currently at $12.50 per hour. Discussion was held. Board in consensus with Supt./Mgr to raise starting hourly wage to $14.00.
* County and state salt orders for 2022-2023 have been submitted.
* Supt./Mgr updated the board on the status of the bridge bundling program. Discussion was held regarding the replacement of the Monaghan Creek bridge in 2023 with our cost share to be approximately $180,000. Additionally, the closed bridges on E. 638 Highway are scheduled to be removed permanently in 2023 with our cost share to be approximately $23,000. There was no opposition from the Board to remove the old bridges.
* Moltke Township has approximately $45,000 to do repairs to their road system. They would really like to see it go into Angle Road off Ward Branch. Landowners along Angle Road in the past have been opposed to any type of maintenance work. Discussion was held. Supt./Mgr Kowalski will contact Dave Tulgestke before commencing any work on the road.
* Supt./Mgr and the Foremen will be attending a Local Agency Partnership Forum hosted by Eric Precord, MDOT regional coordinator. Speakers scheduled include a representativesfrom EGLE, Alpena TSC, Monchilov Sewer and Excavating, MDOT North Region and Shur-tite. The meeting will be held April 14, 2022.

***9:00 am – Bid Openings***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2022 | | | | | |
| ***Bid Opening*** | | | | | |
| ***Asphalt Emulsions*** | | | | | |
|  |  |  |  |  |  |
| **Vendor:** |  | **Bit-Mat** |  | **Michigan Paving** |  |
|  |  |  |  |  |  |
| HFRS-2 |  | $2.30 |  | $2.25 |  |
|  |  |  |  |  |  |
| HFRS-2M | | no bid |  | no bid |  |
|  |  |  |  |  |  |
| AE-90 |  | $2.4000 |  | no bid |  |
|  |  |  |  |  |  |
| Fog Seal | |  |  |  |  |
| Chiplock |  | 1.70 |  |  |  |
| CQSEA | |  |  | 1.79 |  |
|  |  |  |  |  |  |
| OTHER | AMS |  |  | $2.90 |  |
|  | Seal SP | |  |  |  |
|  |  |  |  |  |  |
| Demurrage | | $125.00 |  | $100.00 |  |
|  |  |  |  |  |  |
| STAND BY TIME | | 2 hours |  | 3 hours |  |
|  |  |  |  |  |  |
| Minimum Shipment | | 9,000 |  | 9,000 |  |
|  |  |  |  |  |  |
| Terms |  | Net 30 |  | Net 30 |  |
|  |  |  |  |  |  |
| \*\*all prices are per gallon | | |  |  |  |

A motion was made by Quaine (Bischer) to accept all bids and allow purchases to be made at the discretion of the Supt/Mgr. in the best interest of the County.

Ayes: Bischer, Quaine

|  |  |  |  |
| --- | --- | --- | --- |
| 2022 | | | |
| ***Dust & Ice Control Brine*** | | | |
|  |  |  |  |
| **Vendor** | Spread |  | Delivered |
|  |  |  |  |
|  | per gallon |  | per gallon |
|  |  |  |  |
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|  |  |  |  |
| No bids were received | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2022 | | | | |
|  |  | ***Bid Opening*** |  |  |
| ***Bituminous Cold Patch*** | | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| Vendor |  | CP-6 |  | CP-7 |
|  |  | per Ton |  | per Ton |
| Unique paving |  | no bid | pickup | $92.00 |
|  |  |  |  |  |
|  |  |  | delivered | $118.84 |
|  |  |  |  |  |
|  |  |  |  |  |
| Goodrich |  | QPR only | pickup | $98.00 |
|  |  |  |  |  |
|  |  |  | delivered | $100.00 |

***Unfinished Business:***

Commissioner Quaine is coordinating with Huron Engineering and Surveyor Wayne Lewis to replace the three government section corners damaged on E. Grand Lake Road last summer.

***New Business:***

A motion was made by Quaine (Bischer) to allow expenses for Payroll Clerk Susan Paull to attend a CRASIF sponsored Workmen’s compensation training in Frankenmuth on May 9, 2022

Ayes: Quaine, Bischer

A motion was made by Quaine (Bischer) to allow expenses for Clerk and Payroll Clerk to attend the 2022 CRA Finance and HR Seminar in Frankenmuth May 10-12, 2022.

Ayes: Bischer, Quaine

A motion was made by Bischer (Quaine) to allow expenses for Supt./Mgr to attend 2022 Managers Retreat at Treetops Resort, Gaylord, May 5 & 6, 2022.

Ayes: Quaine, Bischer

A motion was made by Quaine (Bischer) to authorize set up of on line payment software with Gov.Pay for permit fees and authorize Supt./Mgr to sign necessary documents.

Ayes: Quaine, Bischer

Clerk Wirgau presented the 2022 1st Quarter Financial Reports noting that no budget amendments were needed at this time.

The next Straits Area Council Meeting will be Tuesday, May 3, 2022 at Mackinac City.

The next regular meeting of the Board of Road Commissioners was set by Chairman Bischer for Wednesday, April 20, 2022 at 8:30 a.m. and Wednesday, May 4, 2021 at 8:30 a.m.

As there was no further business Chairman Bischer adjourned the meeting at 9:45 a.m.