**Presque Isle County Road Commission**

**Minutes**

**January 6, 2021**

The regular meeting of the Board of Road Commissioners for Presque Isle County was held at the Road Commission office at 657 South Bradley, Rogers City, Michigan. Chairman Thomas Catalano called the meeting to order at 8:35 a.m.

**Board Members Present:** Thomas Catalano, Ronald Bischer, Norman Quaine

**Also Present**: Supt./Mgr Smigelski, Clerk Anne Wirgau, Assistant Supt./Mgr David Kowalski

**Visitors:** John Chappa, Presque Isle County Commissioner

***Minutes:***

A motion was made by Bischer (Catalano) to approve minutes from December 30, 2020 meeting as presented.

Ayes: Catalano, Bischer, Quaine

***Accounts Payable:***

Motion by Bischer (Quaine) to approve the January 6, 2021 accounts payable in the amount of $13,638.22

Ayes: Catalano, Bischer, Quaine

***Supt./Mgr Report:***

* COVID-19 update
  + Another update on daily screening
  + Will also need to update our Covid Response and Preparedness Plan
  + No recent outbreaks
  + No news on when our crew will be eligible for vaccination
* Cleanup cost for the December 12, 2020 snowstorm was around $111,797 for the three days: Saturday, Sunday, and Monday
* Onaway crew had to do a little extra snow plowing yesterday at the Tomahawk campground. Presque Isle Sheriff Dept asked for the service as they had a report of a pickup left there for several days with a note inside from a missing person.
* Crews have started brushing several areas while the weather is mild.
* Supt./Mgr and Assistant Supt./Mgr are working on specs for the Airport Highway concrete box culvert. Will be requesting quotes.
* Working on gathering 401K information as per the request from Chairman Catalano.
* The MERS Trust representative is unable to attend in person meeting right now. Could attend future meeting by zoom if we would like her to speak on the trust.

***Visitor:***

Presque Isle County Commissioner John Chappa welcomed Mr. Quaine to the Road Commission Board and congratulated Chairman Catalano and Vice Chairman Bischer on nomination to their respective positions.

***Unfinished Business:***

Clerk Wirgau presented a copy of the proposed Corrective Action Monitoring Plan to the Board for review. Discussion was held with it being noted that this will be an ongoing task to ensure the Road Commission is working on reducing unfunded liability for pension and OPEB (Other Post-Employment Benefits – health insurance). Clerk Wirgau asked that the matter be placed on the agenda for adoption at the next meeting. The plan must be submitted to Michigan Department of Treasury by February 3, 2021.

Chairman Catalano set the 2nd meeting in January for Wednesday, January 20, 2021 at 8:30 a.m.

***New Business:***

Discussion of the upcoming Straits Area Council Meeting was held. Commissioner Bischer is not in favor of anyone from Presque Isle County Road Commission attending in person due to Covid-19 risk with our next regular Board meeting the next day (February 3, 2021). The meeting will be attended via Zoom at no cost for those interested in attending.

A motion was made by Quaine (Bischer) to acknowledge Thomas Catalano as a duly appointed Road Commissioner and as owner of Catalano Forest Products Inc. and the Road Commission does desire to continue business as usual with Catalano Forest Products Inc.

Ayes: All

A motion was made by Bischer (Quaine) to allow expenses for Commissioners, Supt./Mgr, Assistant Supt./Mgr and Clerk to attend the CRA Annual Highway Conference in Lansing March 9 – 11, 2021.

Ayes: Catalano, Quaine, Bischer

A motion was made by Bischer (Catalano) to acknowledge Norman Quaine as a duly appointed Road Commissioner and as elected Presque Isle County Surveyor and the Road Commission does desire to continue business as usual with Norman Quaine.

The next regular meeting of the Board of Road Commissioners was set by Chairman Catalano for Wednesday, January 20, 2021 at 8:30 a.m. and Wednesday, February 3, 2021 at 8:30 a.m.

As there was no further business Chairman Catalano adjourned the meeting at 9:20 a.m.