**Presque Isle County Road Commission**

**Minutes**

**July 17, 2024**

The regular meeting of the Board of Road Commissioners for Presque Isle County was held at the Road Commission office at 657 South Bradley, Rogers City, Michigan. Chairman Thomas Catalano called the meeting to order at 8:30 a.m.

**Board Members Present:** Norman Quaine, Thomas Catalano, Robert Macomber

**Also Present**: Supt./Mgr David Kowalski, Clerk Anne Wirgau

**Visitors:** Clifford Tollini, Presque Isle County Commissioner

***Minutes:***

 A motion was made by Quaine (Macomber) to approve minutes from July 3, 2024 regular meeting.

 Ayes: All

***Accounts Payable:***

 A motion was made by Quaine (Macomber) to approve the July 17, 2024 accounts payable in the amount of $135,907.85

 Ayes: Macomber, Quaine, Catalano

***Visitors:***

 No comments

***Supt./Mgr Report:***

* Supt./Mgr held off sending letter to Mark Zwolinski due to need for Public Hearing on the fee adoption.
* Cadillac Ferndale Corporation has been given notice by certified mail to remove items in our right of way on Williams Road.
* South Rogers Road is finished other than line painting.
* The 451 project (Wenzel to US-23) will be an August letting and have a completion date of November 13, 2024.
* The Onaway crew completed the 638 Highway (Belding to S. Porter) permazyne project yesterday.
* Pulawski Township has asked for an estimate to cut the hill down at M-65 and Lake Augusta Highway. There are many obstacles to overcome for this project. Mrs. Macfalda would have to agree to move her driveway. Neighbor Hincka has mentioned the Road Commission could push the material outside the right of way on his side. That would help with costs but require a grading permit. An estimate was provided to the Board for review.
* Lake Street and Fireside Hwy residents have passed resolution #1 towards getting these roads paved through a special assessment.
* Bluffs Hwy residents and Bearing Township are moving forward on deciding which treatment option will be done.
* The crews will be starting sealcoat operations Thursday morning, beginning on Leer Road at the Thunder Bay River Bridge and going south to Johnson. Then heading to 638 Highway (2700’ east from Highland Pines).
* Rt Excavating gravel has been tested three times and is now within specifications.
* Discussion held regarding seasonal shop help, Deegan Felax.
* Supt./Mgr updated the Board on the need for a couple of new riding lawn mowers.
* Team Elmer’s will be heading to the Northcott pit on M-211 to crush 25,000 tons for us at a price of $4.70 with payment due when complete. Royalties will be paid monthly to Rob Northcott.
* Photos of an accident (empty semi pup rolled) on M-68 at Tonkey were reviewed. The truck is owned by Manthei Construction.

***Unfinished Business:***

 A motion was made by Macomber (Quaine) to amend the motion from July 3, 2023 pertaining to adoption of the Temporary Encroachment Permit policy and fee subject to approval at the Public Hearing on August 7, 2024 at 9:00 a.m.

 Ayes: Catalano, Macomber, Quaine

 ***New Business:***

 Lengthy discussion was held regarding our fee schedule and the need to update and clarify a couple of areas. Chairman Catalano set a Public Hearing for Wednesday, August 7, 2024 at 9:00 a.m. for the purpose of revising and updating the fee schedule.

 The following resolution was offered by Macomber and supported by Quaine:

*RESOLUTION 2024-05*

***Resolution of the Board of Commissioners of Presque Isle County Road Commission to enter MDOT Contract # 24-5293***

***Control Number #STL 71000;HSIP 71000***

***Job Number # 211768CON***

 WHEREAS, there has been presented to this meeting a desire of the Commissioners of Presque Isle County Road Commission to enter a contract between Presque Isle Road Commission and the Michigan Department of Transportation (MDOT).

WHEREAS, this Board has reviewed the Contract # 24-5293 and finds it is in the best interest and to the benefit of the Presque Isle County Road Commission to enter such a contract to

 Hox mix asphalt base crushing, shaping and resurfacing along County Road 451 from Wenzel highway to US-23; including aggregate base and shoulders, culvert replacements, permanent signing, reflective sheeting on sign posts and permanent pavement markings; and all together with necessary related work.

NOW THEREFORE IT IS RESOLVED, that Supt./Mgr David Kowalski of the Presque Isle County Road Commission is authorized to digitally sign and execute such documents, in the name and on behalf of this County Road Commission.

THIS RESOLUTION is effective this date, with all present Commissioners voting affirmatively.

Adopted Ayes: Catalano, Quaine, Macomber

 Nays: None

 A motion was made by Macomber (Quaine) to allow expenses for Clerk and Payroll Clerk to attend quarterly Northern Finance/HR Association meeting at Emmet CRC on July 30, 2024.

 Ayes: Quaine, Macomber, Catalano

 A motion was made by Macomber (Quaine) to quit claim deed Lot 43 of Raven Subdivision to the owner of record, Michael McMahon, and authorize Supt./Mgr to sign said document.

 Ayes: All

 A motion was made by Macomber (Quaine) to allow expenses for Commissioners, Supt./Mgr and Clerk to attend the quarterly Straits Area Meeting on Tuesday, August 6, 2024 at Mackinaw City.

 Ayes: Catalano, Macomber, Quaine

 A motion was made by Macomber (Quaine) to authorize purchase of a 2024 Ram 1500 Tradesman 4 x 4 Crew Cab pickup truck from National Auto Fleet Group (through governmental Sourcewell contract) for $52,050.00.

 Ayes: Catalano, Macomber, Quaine

 A motion was made by Quaine (Macomber) to sign Title Sheet for JN 211771 (3.86 miles chip seal & fog on 638 Highway from Hawks to Lost Lake Road).

 Ayes: Quaine, Macomber, Catalano

 The next scheduled regular meetings of the Presque Isle County Road Commission are set for Wednesday, August 7, 2024 at 8:30 a.m. and Wednesday, August 21, 2024 at 8:30 a.m.

 With no further business to come before the Board, Chairman Catalano adjourned the meeting at 9:45 a.m.