**Presque Isle County Road Commission**

**Minutes**

**March 17, 2021**

The regular meeting of the Board of Road Commissioners for Presque Isle County was held at the Road Commission office at 657 South Bradley, Rogers City, Michigan. Chairman Thomas Catalano called the meeting to order at 8:30 a.m.

**Board Members Present:** Thomas Catalano, Norman Quaine

**Excused:** Ronald Bischer

**Also Present**: Asst. Supt./Mgr David Kowalski, Clerk Anne Wirgau

**Visitors:** None

***Minutes:***

 A motion was made by Quaine (Catalano) to approve minutes from March 3, 2021 regular meeting as presented.

 Ayes: All

***Approval of Agenda:***

 A motion was made by Quaine (Catalano) to approve the agenda.

 Ayes: All

***Accounts Payable:***

 Motion by Quaine (Catalano) to approve the March 17, 2021 accounts payable in the amount of $136,982.55

 Ayes: Quaine, Catalano

***Asst. Supt./Mgr Report:***

* Snowfall total is 71.0” so far this season, last year was 84”.
* Working on EGLE permit for the Black Lake boat ramp repair. Creating a site plan is the last item needed and waiting for snow to melt at the site so measurements can be obtained.
* Bolen Asphalt Paving Inc has extended the HMA (Hot Mix Asphalt) pricing to the Nagel Highway project also. $66.86 per ton
* Discussion was held regarding allowing Asst. Supt./Mgr Kowalski to consult with Supt./Mgr Smigelski when Jerry retires. Board does not have a problem with this and will discuss pay rate for consulting when there is a full board in attendance. In the past (2008) former Supt./Mgr Eric Rose was paid a rate of $80.00 for full day, $40.00 for half day and $20.00 for a quarter day plus mileage and other necessary expenses.
* A-1 Tree Service has finished cutting the Right of Way on US-23 from M-65 north to Williams Road. Are now working on US-23 South at Shubert Highway.
* Help wanted ad for two truck drivers will be in Advance this week. The ad is on our web site and has also been placed on social media.
* Crews were busy last Thursday and Friday cutting downed trees from the high winds. Still some clean up to do.
* A list of currently bonded roads was given to the Board and reviewed.
* County Road Association Self Insurance Fund (CRASIF), our workmen’s compensation pool, has informed the Road Commission that our modification factor has decreased from 0.885 in 2019 to 0.0841 in 2020. The lower number equals a lower number of workmen’s comp claims. CRASIF will be issuing a $1 million-dollar premium discount refund and also a $1 million cash refund later this year.
* Five MDOT TWA (Transportation Work Authorization) projects totaling $120,562 have been received and signed for 2021. We will receive over $9,412.00 in overhead revenue for these TWAs.
* Another TWA is expected for an extension of the Shubert Highway intersection project in the amount of $9,000.00
* Asst. Supt./Mgr Kowalski will be on vacation March 24, 2021 to April 5, 2021. Asst. Supt./Mgr will be in contact via email and cell phone. Will be working two of the days remotely doing webinar training.

***Unfinished Business:***

 Discussion was held regarding the bids received for the E. Grand Lake crush & shape project.

A letter requesting references was sent to MacArthur Construction as the road commission has not done business with them in the past. No response was received from MacArthur Construction.

Asst. Supt./Mgr Kowalski noted that an inspector would have to be on site every day if MacArthur Construction were to be awarded the bid at an approximate additional cost of over $20,000.00.

 Supt./Mgr and Asst. Supt./Mgr are recommending the bid be awarded to Team Elmer’s. Asst. Supt./Mgr Kowalski spoke with Commissioner Bischer yesterday and briefed him on the recommendation. Commissioner Bischer did not have an issue with the recommendation.

 A motion was made by Quaine (Catalano) to award the crush and shape bid to Teams Elmer’s for $91,952.00.

 Ayes: Catalano, Quaine

***New Business:***

A motion was made by Quaine (Catalano) to authorize expenses for David Kowalski to attend the Manager’s Retreat in Gaylord May 6-7, 2021.

 Ayes: Catalano, Quaine

 Discussion was held in regard to the quotes received for insulation repair in the Rogers City truck garage. Two quotes were obtained; Wolverine, LLC $10,570.00 and Building Express $11,559.33

 A motion was made by Quaine (Catalano) to enter contract with Wolverine, LLC to install insulation for a cost of $10,570.00.

 Ayes: Quaine, Catalano

 Chairman Catalano asked to speak about spring weight restrictions. Cheboygan County is no longer bonding any roads during the spring weight restriction season. Chairman Catalano is concerned about the impact this will have on our road system as loggers come into our county to work. Discussion was held. Chairman Catalano is attending a Timberman’s Association meeting at the Cheboygan County Road Commission this afternoon. Asst. Supt./Mgr Kowalski indicated he also was invited to attend the meeting by Cheboygan Road Commission Manager Brent Shank and plans on attending.

 Chairman Catalano asked to discuss the possibility of timber cutting on Road Commission properties. He noted that timber prices are good right now and it would be revenue for the Road Commission. Millersburg pit and 4-mile pit (North Allis) were discussed as possible sales.

 A motion was made by Quaine (Catalano) to have Catalano Forest Products (at no cost) inspect, mark out and prepare timber sale specifications while reserving the right to bid on the sales.

 Ayes: Quaine, Catalano

 The next regular meeting of the Board of Road Commissioners was set by Chairman Catalano for Wednesday, April 7, 2021 at 8:30 a.m. and Wednesday, April 21, 2021 at 8:30 a.m.

 As there was no further business Chairman Catalano adjourned the meeting at 9:15 a.m.